

IVC Academic Senate

Approved Minutes

October 21, 2009

- I. The meeting was called to order at 1:31 pm by President White.
- II. **Roll Call**
 - Present: Daniel Gilison, Cesar Guzman, Michael Heumann, Rosalba Jepson, Russell Lavery, Mary Lofgren, Jean Montenegro, Barbara Nilson, Norma Nunez, James Patterson, Toni Pfister, Jose Ruiz, Norma Scott, Kevin White, Cathy Zazueta, Kathy Berry, Bruce Seivertson, Steven Sciaky
 - Excused: Krista Byrd, Lianna Zhao, Eric Lehtonen, Barbara Nilson
 - Absent: Suzanne Gretz, Thomas Paine, David Zielinski
 - Visitors: Ed Gould, Carol Lee, Gordon Bailey, John Lau, Marilyn Boyle, Victor Jaime, Eric Jacobson, Sheila Dorsey-Freeman, John Abarca, Jessica Waddell, Tina Aguirre
- III. **Visitor Comments**
 - Carol Lee spoke about Assembly Bill 440, which would “prohibit a community college district from imposing any requirements, in addition to these requirements, for the granting of an associate degree with the ‘for transfer’ designation.” The state is trying to push this as a mandate for the community colleges, and this will be discussed and voted on at the Fall Plenary Session for the state Academic Senate.
 - John Abarca thanked the senate in advance for discussing the topic of including a CSEA ex-officio position as an official position within the Academic Senate.
- IV. **Consent Agenda**
 1. C&I Minutes of 06-04-09; adopted 08-27-09.
 2. Recommendations to the Board
 3. Recommendations to the President
 4. Board Resolution 145000
 - M/S (Patterson/Lavery) to vote on each item separately
 - Senator Patterson withdrew the motion
 - M/S/C (Patterson/Lavery) to table the items on the consent agenda because the items under discussion were not distributed in advance.
- V. **Reports**
 1. President
 - President White let the Senate know that Senator Zhao is in China to care for her mother.

- Vikki Carr in the President's office will handle the calendar for the Academic Senate room and the Faculty Lounge.
 - He is also going to work on examining the archives in the Senate room and develop a record-keeping plan
 - The Senate officers met to discuss committee vacancies at a meeting, and White will send off vacant committee positions to the faculty. This will be voted on at a future Senate meeting.
 - White met with Dr. Gould last week; they will meet monthly.
2. Past President
- Past President Seivertson announced that Senator Lehtonen was caring for his mother, who lives back east.
 - He thanked Dean Aguirre for sending out an announcement regarding teaching in English in the classrooms.
 - He thanks Rick Webster for the work he has done to help faculty.
 - Jacobson asked whether faculty could speak Spanish in the classroom to help students learn.
3. Treasurer
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3. VP of Instruction
- Tina Aguirre reported that Kathy Berry would return to work next week.
 - Program review is being finalized this month. If there are issues to address within a given division/department, then faculty should be speaking to division chairs to include this item in program review.
 - The evening administrator, Tim Nakamura, will begin next week. He is willing to help anyone who is having problems during the evening.
 - The Board Resolution 145000 that was tabled in Consent Agenda was regarding removing majors.
4. Chief Financial Officer (CFO)
- Vice President Lau stated that the board accepted the budget at the meeting on October 14. He is still working with division chairs and administrators to seek continued cost savings. He will bring back the results of this research to the Senate at a future meeting.
 - White asked about the percentage of variance between the original and the final budgets from the last few years. Lau stated that he did not have the numbers in front of him. Lau noted that his goal is to keep the variance under 2%.
5. Basic Skills Institute (BSI) Coordinator
- Frank Rapp was not able to attend. He will update the Senate on BSI at the next meeting.
6. Student Learning Outcomes (SLO) Coordinator
- Senator Pfister is preparing for the WASC visit in December.
 - She asked for divisions to continue to work on program and course SLOs and to contact her if there are problems or concerns. She also stated that the process needs to be continually evaluated, and we need

to work on demonstrating that our outcomes are actually helping students learn.

7. Associate Student Government (ASG) President
 - ASG President Sciaky announced that members of ASG went to Sacramento for a conference on leadership. It was a very informative and helpful conference.
 - A townhall with Dr. Gould was held on October 7. There was a very good turnout.
 - Jacobson asked if the townhall information could be posted online. Sciaky said that this would happen in the future.
 - Senator Lavery thanked the ASG for providing shade at the bus stop.

VI. **Academic and Professional Matters**

1. Reappointment and Appointment of Committee Assignments
 - This item was pulled
2. IVC Strategic Plan
 - M/S/C (Patterson/Nunez) to accept the Strategic Plan
 - Pfister asked about a paragraph on page seven that might need clarification. Dr. Gould stated that the problem would be fixed.
3. Going “paperless”
 - Senator Patterson discussed concerns regarding the desire for the senate to go “paperless” and the Brown Act’s requirements for open meetings.
 - Senator Patterson moved to rescind the motion made on June 3, 2009, regarding going “paperless,” because of concerns regarding the Brown Act. Zazueta seconds.
 - The motion carried with one no vote.

VII. **Committees**

1. Curriculum and Instruction—The next meeting is in November. The deadline for submissions is October 28. Faculty prioritization will be on the agenda.
2. College Council –The various plans for the college were discussed, and there are openings for the Facilities and Environmental Improvement Committee
3. Administrative Council—No report; this item will be removed from the agenda in future
4. Equivalency –There will be a meeting on October 22.
5. Budget and Fiscal Planning—No recent meetings. The next meeting is November 11.
6. Learning Support Services—No meeting

7. Distance Education – The committee is working on position papers regarding distance education. They will be presented to the Senate at a future meeting.
8. Other committee reports –There are many openings for committee membership; White will send out the full list to faculty soon.

VIII. **Discussion**

1. Adjunct Concerns: Building an Integrated Faculty
 - Jacobson expressed concerns about adjunct faculty not being fully prepared to teach at the college due to insufficient information available for them. He would like to see a resolution to address this at a future meeting.
 - Pfister agreed with Jacobson and added a need to evaluate adjunct instructors.
 - Seivertson also agreed and mentioned that adjunct faculty members do not use their IVC email addresses.
 - Senator Montenegro noted that she is part of an organization for part-time faculty. Also, she will be holding a meeting in November regarding forming a part-time union, and CTA has been helping with this effort.
2. Dr. Gould: Shared Governance and Reorganization concerns
 - Dr. Gould stated that shared governance was, in theory, about groups within a campus community getting along. The policies regarding shared governance as they are currently written are vague. He hopes to discuss the ways that IVC will interpret shared governance policies.
 - Dr. Gould also discussed proposals for reorganizing the instructional area, noting that any reorganization that takes place will be discussed with the shared governance committees. The hope is that all groups will come to a consensus regarding this reorganization.
 - Jacobson noted that any discussion about reorganization should take place before a decision has been made, not afterwards.
 - Jacobson asked if any changes (including moving to new buildings) would be budget neutral. Dr. Gould could not confirm that the moves would cut costs, but the reorganization would cut costs.
 - Patterson encourages Gould and White to understand that there is a history regarding keeping dialogue alive between faculty and administration at the college—some good, some bad.
 - There was a detailed discussion regarding reorganization. No specifics were discussed, but concerns over what brought about this reorganization were raised.

- White noted that he is excited to discuss shared governance with Dr. Gould, and he hopes that this will provide better communication and cooperation among the groups on campus.

IX. M/S/C (Patterson/Lavery) to adjourn the meeting at 2:59 pm.