

**INSTRUCTIONAL COUNCIL
MINUTES
November 11, 2008; 11:30 a.m., Board Room**

Present: Kathy Berry Frank Rapp David Zielinski Tina Aguirre Taylor Ruhl
 Melani Guinn Lianna Zhao Gonzalo Huerta Suzanne Gretz
 Val Rodgers David Drury Jose Lopez Efrain Silva

Absent:

Guests

Recorder: Linda Amidon

Reports, discussion, and action included the following:

- Kathy stated that integrated planning and program review remains a concern. She presumes the focus of the accreditation team visit will be technology.
- Discussion took place regarding the revised program review form and process. Phase I, annual review is due by December 1 for 2009-2010. The intent is to show that although the budget looks bleak, the college is moving on. Carryover items should be included in Phase I.
- Kathy reported that there are unused basic skills and IELM that must be spent. Kathy requested that the division chairs provide a spending plan for both carryover budgets by December 1.
- There may be a 15% cut to 2009-2010 budget, instead of 10% as originally announced.
- Enrollment so far looks okay.

The meeting was adjourned at 11:55 a.m.