

MINUTES**IMPERIAL VALLEY COLLEGE COUNCIL**

**Monday, March 9, 2009 – 2:30 P.M.
Administration Building Board Room**

College Council Chair John Abarca called the meeting to order at 2:35 p.m.

Council members in attendance were as follows:

Kathy Berry, Administrative Representative
Sergio Lopez, Alternate Administrative Representative

Michael Heumann, Faculty Representative (Vice Chair)
Bruce Seivertson, Faculty Representative
Armando Mendez, Faculty Representative

John Abarca, Classified Representative (Chair)
Frances Arce-Gomez, Classified Representative

Reanna Guerrero, Student Representative
Jonathan Balint, Student Representative
Crystelle Enriquez, Alternate Student Representative

Dr. Ed Gould, Ex Officio

Recording Secretary: Adriana Sano

Council members not in attendance were as follows:

Robin Ying, Administrative Representative
Efrain Silva, Administrative Representative
Norma Nuñez, Alternate Faculty Representative
Jessica Waddell, Classified Representative
Mariam Trejo, Alternate Classified Representative
Carlos Fletes, CMCA Representative
Rick Webster, Alternate CMCA Representative
Chantilee Mendenhall, Student Representative

Others Present:

Frank Rapp, John Lau, Jan Magno, Marilyn Boyle, Travis Gregory

MEMBERSHIP CHANGES

Chair John Abarca announced that Crystelle Enriquez would be replacing Josasat Trejo as Alternate Student Representative, and Steven Sciaky would no longer be an Alternate Student Representative.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES DATED MONDAY, February 23, 2009

M/S/C Sergio Lopez/Michael Heumann to approve the Minutes of February 23, 2009, with a correction made on page four correcting the spelling of Kathy Berry's name under Adjournment.

Motion carried.

AREA REPORTS/UPDATES

Program Review

Vice President for Academic Services Kathy Berry reported the following:

- Reported that the Education Master Plan/Program Review process is going slower than anticipated; she stated the information coming out of program review is very thorough and based on what has been learned, the committee would be making changes.
- Announced that May 1st would be the committee's deadline to complete program review summaries and the Education Master Plan.

Vice Chair Heumann asked if the May 1st deadline would impact the budget time table. VP Berry indicated that it would because program review, planning and the budget all tie in together. VP Berry stated the committee has been working with VP of Business Services John Lau to make it possible to input program review right into Banner instead of having to input the budget twice.

Budget Update

Vice President for Business Services John Lau reported the following:

- Reported that the task force is looking at the program review form and would be recommending some restructuring to make the form more budget oriented and user friendly. He indicated he would bring back their recommendations.
- Reported that he is meeting with all division chairs who administer the budget. He stated he is asking that they be familiar with their budgets and utilize it as a managing tool. He also asked managers to create details that support their expenses.
- Reported the budget is on track, and Director of Fiscal Services Carlos Fletes has sent an "all users" e-mail asking everyone to encumber all their expenses as of April 20, 2009 through the end of the year. He stated the District is looking at a shortfall of \$3.8 million, and this would help determine what the projected reserves would be in June.
- Labor negotiations are about to begin and letters have gone out to both unions requesting a reopener.

President's Update

President Gould reported the following:

- President Gould announced that as a follow-up to the District going from odd to even years, he would be going before the Board of Supervisors on March 17th.
- Announced that as a follow-up to the Board of Trustees' request to go from an at large election to District elections, he would be meeting with the County Superintendent of Schools next week. He stated these elections have different processes and they go through the County Education Committee which is headed by the County Superintendent of Schools.

- Reported Assembly Member Manuel Perez had his press release on campus on Friday, March 6th, and discussed his 2009 Legislative Agenda.
- Announced he received word from Congressman Filner that the District was awarded \$719,000.00. He stated the funds would be applied towards the construction of the entrance on the west side.
- Announced late registration changed our growth the District is now at 11% FTEs growth, and 6% headcount growth, and the fill rate is at 96%. President Gould thanked students and the faculty for enduring the full classes.
- Announced that KYMA was on campus and interviewed him to talk about the high enrollment pattern that IVC is experiencing and to talk about careers and jobs that would be more stable in this economy. He stated Allied Health, Criminal Justice and teaching careers are in demand.

MINUTES FROM STANDING AND AD HOC COMMITTEES

Minutes from the following committee meetings were received:

1. Academic Senate, 1/28/09
2. Customer Service Committee - 10/10/08, 10/17/08, 11/3/08, 11/7/08, 11/14/08, 12/5/08
3. Planning and Budget Committee - 1/28/09
4. Student Affairs Committee - 3/02/09

DISCUSSION AND INFORMATION ITEMS

1. Computer and Network Use Policy - Dr. Ying

This item was tabled to the next meeting due to Dr. Ying not being present.

2. Shared Governance Committee Flow Chart - Dr. Gould

President Gould reported that the flow chart is being revised to reflect accurately the relationship between the Academic Senate and the Board of Trustees in the shared governance process. He stated the only change from the previously approved flow chart is the long dash from Academic Services to the Board of Trustees. He stated it is the legal parameter wherein the Board relies primarily on the Academic Senate for academic matters. He stated there would be additional changes to committees on both sides of the flow chart once it is approved.

3. Review Standing Committee Rules of College Council - John Abarca

Chair John Abarca stated that the College Council Standing Rules were being provided for informational purposes; he recommended that one change be made under the heading "Terms of Office," number 1, to make it more specific when the term of office begins and when it ends.

Chair John Abarca asked College Council members to review the Standing Committee Rules and bring back any recommendations or changes to the next meeting.

4. Report from College Council Representative/Strategic Planning Committee - Bruce Seivertson

Member Seivertson reported that the committee met on March 3, 2009, and they reviewed their standing rules, mission and purpose statement. He reported that Mary Carter had developed a web page for the committee. He stated their next meeting is scheduled for April 7th at 2:00 p.m.

5. Nomination of College Council Chair.

Chair John Abarca stated this item was for informational purposes. He announced that the election of Council Chair would take place next College Council meeting. He asked Council members to bring back their nominations next week.

ACTION ITEMS

M/S/C Bruce Seivertson/Michael Heumann

1. Removal of FA/EOPS/VETS Committee - Jan Magno

Dean of Financial Aid Jan Magno stated that this committee was placed on the organizational chart three years ago. She stated this committee is mandated by statute as an advisory committee to operate regulations that are coming from the state and federal government and is not a recommending committee; she stated this committee would have to make recommendations through another committee to go up the organizational chart. Dean Magno recommended in order to simplify the organizational chart she asked that this advisory committee be removed from the process.

Motion carried.

ADJOURNMENT

M/S/C Sergio Lopez/Michael Heumann to adjourn the meeting at 3:05 p.m.

**2008-2009 College Council Meeting Schedule
at 2:30 p.m. in the Board Room**

2009	
March 23	May 11
April 27	June 8 & 22*

~~Meeting Canceled~~

**Fall Semester Begins

* Summer Session Begins

Overload rate for 177 day members